

**ANN ARBOR CHARTER TOWNSHIP
BOARD OF TRUSTEES MEETING MINUTES
MONDAY, JANUARY 19, 2009**

I. CALL TO ORDER

The regular monthly meeting of the Ann Arbor Charter Township Board of Trustees was called to order by Supervisor Moran at 7:32 p.m. at the Township Hall, 3792 Pontiac Trail, Ann Arbor, Michigan, 48105.

Present: Supervisor Michael Moran, Clerk Rena Basch, Treasurer Della DiPietro, Trustees John Allison, Richard Dieterle, and Claudia Sedmak.

Absent: Trustee Randolph Perry

Also Present: Township Attorney Sandra Sorini Elser, Fire Chief Rick Ericson, and Utilities Superintendent Rick Judkins,

II. CITIZEN PARTICIPATION

No citizen signed up for participation.

III. APPROVAL OF MINUTES

Corrections to the 12/15/08 minutes: On page 2 under item D in the third sentence strike "Otto" and insert "Moehrle-McGrew". **DiPietro moved approval of the December 15, 2008 meeting minutes as amended. Basch seconded the motion which was adopted unanimously. Allison moved approval of the December 19, 2008 special meeting minutes. DiPietro seconded the motion which was adopted unanimously.**

IV. ANNEXATIONS, ORDINANCES, CONDITIONAL USES, ZONING

A. Discussion Regarding Ordinance Changes Needed for Inspection of Rental Units

Moran explained this item primarily has to do with the Village Green apartments which are aging and the Township currently has no code to inspect or enforce rental properties. Moran said the Township has had some complaints regarding fire danger at Village Green apartments and the Township and Fire Department need to be able to inspect electrical connections, etc. Hamlin has been working on the International Property Maintenance Code and is developing forms and a fee schedule for inspection and enforcement purposes. Moran said the Board will conduct a first reading of the proposed ordinance next month. Ericson said the Fire Department inspects commercial properties every 18 months including Village Green apartments. Ericson said the ordinance is a great idea but the Township needs the resources and time to enforce the code. Moran said he hopes to integrate Hamlin's and the Fire Department's time and assess fees to compensate the Township for inspection and enforcement. Moran said the Township may be able to use Pittsfield Township personnel to help enforce the code. Ericson suggested that "code officials" referenced in the ordinance include fire inspectors. Moran recommended including all residential and commercial rentals properties located within the Township.

V. APPOINTMENTS, RESOLUTION, REPORTS, DISCUSSIONS

A. Dangerous Building Hearings

Moran explained the zoning administrator identified a number of violations of the unsafe buildings code involving the Dozauer and Newman properties. Morans said hearings have been

held on both properties, and both were determined to be nuisances that need to be abated. The property owners were given time to clean up their property which they have failed to do. Moran said the next step is to set a show cause hearing why the ordinance should not be enforced against them. **Dieterle moved to establish a show cause hearing for the Dozauer and Newman properties for February 16, 2009. Allison seconded the motion which was adopted unanimously.**

B. Utilities Department

Judkins submitted a written report to the Board. Judkins reported on the status of the utilities permit for franchise utilities installation, water main pressure at Arborland, and the State of the Infrastructure reports.

C. Public Safety

1. Fire Department

Ericson reported the Department has been very busy responding to car accidents due to inclement weather. Ericson also reported he has been very busy working on year end reports.

2. Sheriff Department

Sergeant P. Cook submitted a written report to the Board.

D. Supervisor's Report

Moran reported on the Sheriff's cost for 2008 and the Police Services Steering Committee is working on determining the true costs of providing police coverage. Moran said the new Board of Commissioners is far friendlier to Townships as shown in their willingness to extend the Sheriff's contract to 2010. The Traditions project is on hold and no application for funding has been submitted because the type of bonds for the project is not selling well. The Township has a new fire fighters union contract for 3 years and the Pinebrooke drainage project is on hold with MDOT. Moran also reported that MDOT is now proposing 3 roundabouts for the US23/Geddes interchange due to the development of the Concordia College area and Township planners will be updating changes to the master plan maps.

E. Clerk's Report

Basch requested the Board's approval to sign a two year school board coordinating committee agreement. **DiPietro moved approval to authorize the clerk to sign the new school board coordinating committee agreement provided it is not materially different from the one signed previously. Sedmak seconded the motion which was adopted unanimously.**

F. Treasurer's Report

DiPietro submitted a written report to the Board. DiPietro requested approval of the resolution for prudent ~~choice policy~~[expenditure of resources](#) for tax collection of delinquent taxes less than \$5.00. **Sedmak moved approval of the resolution approving an over and under policy for tax collection. Allison seconded the motion which was adopted unanimously.**

G. Planning Commission

Allison reported on the Planning Commission meeting held on January 5, 2009. The minutes were included in the Board's packets.

H. Building Department

John Hamlin submitted a written report to the Board.

I. Farmland and Open Space Preservation Board

Allison reported on the FOSPB meeting held on November 24, 2008. The minutes were included in the Board's packets.

J. Approval of Claims Listing

Allison moved approval of the claims listing for December 18, 2008 in the amount of \$47,277.00. Dieterle seconded the motion which was adopted unanimously. Basch moved approval of the claims listing for December 31, 2008 in the amount of \$39,733.58. Allison seconded the motion which was adopted unanimously. DiPietro moved approval of the claims listing for January 14, 2009 in the amount of \$173,787.51. Sedmak seconded the motion which was adopted unanimously.

VI. INFORMATIONAL ONLY ITEMS

Items were included in the Board's packets.

VII. NON-AGENDA ITEMS - None

VIII. PUBLIC COMMENT - None

IX. ADJOURNMENT

DiPietro moved to adjourn the meeting at 8:47 p.m.